

POSITION DESCRIPTION: OVERNIGHT ATTENDANT

Nature and scope:

In the absence of the family or support circle member, the overnight attendant will provide in-home overnight assistance to a person with a disability to carry out necessary routines/activities of daily living and to maintain the person's health and safety. This position does not require the attendant to be awake; however he/she must be available if assistance is needed during the night

Qualifications:

Preferably a college or university degree in a related field or equivalent work experience and training. Good communication and problem solving skills; ability to work with minimal supervision. The ability to work a flexible work week is necessary. A Criminal Reference Check and First Aid/CPR training is required. A car is required.

Reporting:

Will report to the Family Support Coordinator, in conjunction with the individual and his/her family.

Responsibilities and Duties:

The Worker will:

1. The worker will provide evening and overnight companionship to the person who requires support.
2. The worker will establish a supportive, respectful relationship with the person and their circle members
3. The worker will maintain the person's health and safety, be prepared to implement first aid as required and be able to respond to an emergency should one occur.
4. The worker will provide the practical and attendant care support that is required.
5. The worker must be punctual, courteous and show initiative and good judgment.
6. Within prescribed limits, the worker will need to make decisions and take independent action in terms of the assistance the person requires.
7. The worker will attend agency designated training events and meetings.
8. The worker will work as part of a team and will be accountable to the person being supported, their circle and an agency supervisor.
9. The worker will maintain confidentiality regarding information related to the person being supported, their family and the agency.

A detailed description of specific expectations, routines and other personal information is provided on the back of this form.